

AGENDA
REGULAR BUSINESS MEETING OF THE BOARD OF EDUCATION
FRANKLIN TOWNSHIP PUBLIC SCHOOLS
FRANKLIN MIDDLE SCHOOL LIBRARY/CAFETERIA
FEBRUARY 21, 2013 – 6:00 P.M.

CALL OF ROLL

Mr. Richard E. Arline
Mr. Delvin Burton
Mr. Thomas J. Lewis
Mrs. Eva M. Nagy, Vice President
Dr. Julia M. Presley, President

Mr. Richard Seamon
Ms. Keisha Smith-Carrington
Mr. Robert T. Trautmann
Mrs. Betty Whalen

Student Liaisons
Samantha Connell
Niti Patel

Mr. Edward Q. Seto, Superintendent of Schools
Mr. John Calavano, Assistant Superintendent for Business/Board Secretary
Ms. Eveny Pagán, Assistant Superintendent for Curriculum & Instruction
Mrs. Gail Reichg, Director of Personnel
Ms. Pamela R. Horn, Director of Pupil Personnel Services
Mr. Orvyl Wilson, Director of School Management

___ Members of the Public

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the "Open Public Meetings Act" P.L. 1975, c. 231 (Sunshine Law), the schedule and notification of this meeting have been provided for on January 4, 2013 and February 14, 2013. Copies of this notice were faxed to the **Courier News**, the **Home News Tribune**, the **Star-Ledger**, the **Trenton Times**, Franklin Township Clerk/Manager, WCTC Radio, District Schools, Offices and Associations, PTO Presidents, and posted on the Central Administration Building notice board.

MISSION STATEMENT OF THE FRANKLIN TOWNSHIP PUBLIC SCHOOLS

The Mission of the Franklin Township Public Schools is to provide excellent educational opportunities that meet or exceed New Jersey Core Curriculum Content Standards for every student; maintain an environment that engenders an appreciation of the value of every student; develop every student to his/her highest potential; and instill the attitudes, skills, and knowledge necessary to become independent, contributing members of a democratic, multi-cultural society.

DISTRICT GOALS

CURRICULUM AND INSTRUCTION: *To commit to continuous improvement of student achievement through the implementation of rigorous curriculum aligned to the 2009 NJCCC and Common Core Standards, as evidenced by grade-level performance and student growth as measured by multiple measures.*

COMMUNICATIONS AND PUBLIC ENGAGEMENT: *To strengthen District communication through the use of the District and school-based websites and other media and to increase public engagement in the District through increased collaboration with the community.*

SAFETY AND SECURITY: *To continue the District's efforts to improve the culture and environment of our schools and to build positive relationships that promote respect, motivation for learning, and creativity in and for our students.*

FACILITIES: *Utilizing the District's 2011-2021 Long-Range Facilities Plan, develop a building program that will enhance and improve the District's delivery of education to all students; provide additional classroom space to address the projected enrollment growth over the next five years; address critical maintenance issues in all existing facilities and consider potential changes to the delivery of education and identify potential future buildings to support this paradigm shift.*

Action to Adopt the Agenda

Moved:

Seconded:

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley**Library****Confidential Session**

Moved:

Seconded:

Motion to adjourn to confidential session for the purpose of discussing confidential personnel matters. Minutes of the confidential session meeting will be made public when the reason for confidentiality no longer exists.

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley**Return to open session at 7:30 PM in the Cafeteria.****Superintendent's Report****Board President's Report****Committee/Liaison Reports****Comments From The Public (*5 minutes per speaker- any topic*)****Board Member Remarks****New Business**

R-1 Reports

Moved:

Seconded:

Acknowledge receipt of the following reports, attached and made a part of the minutes:

- | | | |
|----|-----------------------------|-------------------------------|
| a. | Principals' Reports | January |
| b. | Attendance Officer's Report | January |
| c. | Enrollment Report | January |
| d. | Fire Drill Report | January |
| e. | Suspension Report | January |
| f. | HIB Investigation Report | January 12 – February 8, 2013 |

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

M-1 Minutes of Board Meetings

Moved:

Seconded:

Approve the minutes of the following meetings of the Franklin Township Board of Education:

- | | | | |
|----|------------------|--------------|---------------|
| a. | January 24, 2013 | Confidential | Exhibit M-1.a |
| b. | January 24, 2013 | Regular | Exhibit M-1.b |

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

Administration**A-1 Travel & Related Expense Reimbursement**

Moved:

Seconded:

Adopt the following resolution:

Whereas, the Franklin Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district, and

Whereas, N.J.S.A. 18A:11-12 requires Board members to receive prior approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

Whereas, a Board of Education may establish, for regular district business travel only as described in NJOMB Circular Letter 06-02, including amendments or revisions thereto, a threshold amount below which Board approval is not required; and

Whereas, the Board of Education establishes, for regular district business travel only, an annual school year threshold of \$1,500 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); therefore be it

Resolved, that the Board of Education hereby approves the attendance of the listed school board members and district employees at the attached training, seminars, conferences and conventions, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

Resolved, that the Franklin Township Board of Education authorizes in advance, as required by statute, attendance at the attached training, seminars, conferences and conventions.

(Exhibit A-1 attached hereto and made a part of the minutes.)

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

A-2 Affirm Harassment, Intimidation and Bullying Decisions

Moved:

Seconded:

Whereas, the Franklin Township Board of Education has received and accepted HIB Investigation Reports at its regularly scheduled Board of Education meeting on January 24, 2013; and

Whereas, these HIB Investigation Reports indicated each reported case of Harassment, Intimidation and Bullying and the results of the investigation also known as the Superintendent's decision – including any services provided, training established or discipline imposed; and

Whereas, the parties involved in those cases reported were notified of the results of the investigation, Superintendent's decision, and the rights of those parties to request a hearing before the Board of Education; and

Whereas, no requests for a hearing before the Board of Education have been received; and

Whereas, the Anti-Bullying Bill of Rights provides the Board of Education the opportunity to affirm, modify or reject the Superintendent's decisions on reported cases of Harassment, Intimidation and Bullying;

Now, Therefore, Be It Resolved, that the Board of Education affirms the Superintendent's decisions in the cases listed in the HIB Investigation Reports previously accepted by the Board at its regularly-scheduled Board of Education meetings on January 24, 2013.

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

A-3 Read Across America

Moved:

Seconded:

Whereas, the citizens of Franklin Township stand firmly committed to promoting reading as the catalyst for our students' future academic success, their preparation for America's jobs of the future, and their ability to compete in a global economy; and

Whereas, Franklin Township has provided significant leadership in the area of community involvement in the education of our students, grounded in the principle that educational investment is the key to the community's well-being and long-term quality of life; and

Whereas, ***Read Across America***, a national celebration of Dr. Seuss' birthday promotes reading and adult involvement in the education of our community's students;

Now, Therefore, Be It Resolved that the Franklin Township Board of Education calls on the citizens of Franklin Township to assure that every child is in a safe place reading together with a caring adult on the evening of March 2, 2013; and

Be It Further Resolved that this body enthusiastically endorses ***Read Across America*** and re-commits our community to engage in programs and activities to make America's children the best readers in the world.

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

A-4 Accept Donation

Moved:

Seconded:

Accept, with appreciation, the following donation:

- a. A donation of \$2,500.00 to the Franklin High School Football Club from Mr. Leonard Rivers, Lakewood, New Jersey.
- b. A donation of \$1,000.00 from Investors Bank, Somerset, New Jersey to be used for new uniforms for the Franklin High School Girls' Basketball Team.

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

A-5 Approve Stipulation of Settlement

Moved:

Seconded:

Approve the Stipulation of Settlement, dated February 6, 2013, in the matter of L.R. v. Franklin Township Board of Education.

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

A-6 Bylaw Revisions – 1st Reading

Moved:

Seconded:

Approve the first reading of revisions to the following Bylaw as detailed in Exhibit A-6 attached hereto and made a part of the minutes:

Bylaw 9112 Elections/Appointments

(Revisions due to change of School Board Election to November.)

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

Business

B-1 Warrants & Payrolls

Moved:

Seconded:

Approve the following on the certification of the Board Secretary that sufficient funds are available to meet these claims (attached hereto and made a part of the minutes):

- a. General warrants and payrolls in the amount of \$11,730,289.11 identified in the bills list. (Exhibit B-1.a)

- b. Food Service Enterprise Fund warrants in the amount of \$259,809.49 for the month of January, 2013. (Exhibit B-1.b)

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

B-2 Transfer of Funds

Moved:

Seconded:

Approve Account Transfers No.7 for the 2012-2013 school year, "per pupil" and "other than per pupil," as identified in Exhibit B-2 attached hereto and made a part of the minutes.

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

B-3 Financial Reports

Moved:

Seconded:

Accept financial reports attached hereto and made a part of the minutes as follows:

- a. Report of the Board Secretary (A-148) (Exhibit B-3.a) (January)
- b. Report of the Treasurer (A-149) (Exhibit B-3.b) (January)
- c. Cash Reconciliation of A-148 & A-149 (Exhibit B-3.c) (January)
- d. Certification of the Asst. Supt. for Business/Board Secretary (Exhibit B-3.d) (January)
- e. Food Service Fund Financial Report (Exhibit B-3.e) (January)

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

B-4 Board of Education Monthly Certification

Moved:

Seconded:

Pursuant to N.J.A.C. 6A:23-2-11(c)4 we certify that as of January 31, 2013 after review of Secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the fiscal year.

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

B-5 Contract Approval (All contracts are LEA-funded, unless otherwise noted.)

Moved:

Seconded:

Approve the following:

- a. A parent transportation contract from September 6, 2012 – November 20, 2012, identified as Contract #GC01-13-FY, as detailed in Exhibit B-5.a attached hereto and made part of the minutes.

- b. A transportation quoted contract with Layla Transportation, Piscataway, NJ from January 22, 2013 through May 9, 2013 for after-school late buses identified at Contract LTLB-13P, as detailed in Exhibit B-5.b attached hereto and made part of the minutes.
- c. A transportation quoted contract with First Student, Inc., Monmouth Junction, NJ from January 22, 2013 through May 2, 2013 for after-school late buses identified as Contract FTLB-13P, as detailed in Exhibit B-5.c attached hereto and made part of the minutes.
- d. An agreement with Jammin Jenn, LLC, Watchung, NJ from January 1, 2013 to June 30, 2013 to provide music therapy to autistic students - not to exceed \$10,350, as detailed in Exhibit B-5.d attached hereto and made part of the minutes.
- e. A contract for lease of land on Claremont Road to George Manioudakis, Somerset, NJ for \$2,500.00 per year for agricultural purposes, based on the highest responsible bid opened on February 12, 2013, as detailed in Exhibit B-5.e attached hereto and made a part of the minutes.
- f. A competitive contract to Curriculum Associates, North Billerica, MA for a total of \$24,950 for Adaptive Instruction Software for Students Based on English Language Arts and Math Assessments, as detailed in Exhibit B-5.f attached hereto and made part of the minutes.
- g. A competitive contract to Performance Matters, Winter Park, FL for a total of \$44,000 for Student Assessment Software for the 2012-2013 school year, as detailed in Exhibit B-5.g attached hereto and made part of the minutes.
- h. A request for service with Island Photography, Port Washington, NY to provide photography services for the 2013 Franklin High School graduation, as detailed in Exhibit B-5.h attached hereto and made a part of the minutes. Funded by students.
- i. A proposal from Design Resources Group Architects, Piscataway NJ to conduct a pre-referendum site survey of the Franklin Middle School property in the amount of \$5,000, as detailed in Exhibit B-5.i attached hereto and made part of the minutes.

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

B-6 Authorize the Procurement of Goods and Services Through State Agency for the 2012-2013 School Year

Moved:

Seconded:

Whereas, Title 18A:18A-10 provides that a Board of Education, without advertising for bids or after having rejected all bids obtained pursuant to advertising, therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property; and

Whereas, the Franklin Township Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts; and

Whereas, the Franklin Township Board of Education desires to authorize its purchasing agent for the 2012-2013 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year;

Now, Therefore, Be It Resolved, that the Franklin Township Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property, as identified as Exhibit B-6, attached hereto and made part of the minutes.

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

Curriculum and Instruction

C-1 Out of District Students, School Year 2012-2013

Moved:

Seconded:

Approve out of district placements for students, as detailed in Exhibit C-1 attached hereto and made part of the minutes.

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

C-2 Field Trip Destinations

Moved:

Seconded:

Whereas, N.J.A.C. 6A:23A-5.8 requires prior approval of field trip destinations by a majority of the full voting membership of the Board; therefore be it

Resolved, that the Board of Education hereby approves, in advance, field trip destinations, all trips within district, local community locations, and all other schools and universities in New Jersey; be it further

Resolved, that the Franklin Township Board of Education authorizes, in advance, the list of destinations as detailed in Exhibit C-2 attached hereto and made a part of the minutes.

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

C-3 Field Trip Destinations (Involving overnight, over 150 or air travel)

Moved:

Seconded:

Approve the following field trips:

- a. Franklin High School Teen PEP (Prevention Education Program) to attend the annual Teen PEP Retreat at the Shawnee Inn, Shawnee on Delaware, PA, July 29 – 30, 2013 as detailed in Exhibit C-3.a attached hereto and made a part of the minutes. Funded by LEA and Franklin Township Municipal Alliance.
- b. Franklin High School Model Congress to attend the 2013 Rutgers University Model Congress Conference sponsored by the Institute for Domestic and International Affairs, New Brunswick, NJ, April 18-21, 2013 as detailed in Exhibit C-3.b attached hereto and made a part of the minutes. Funded by LEA and Students.
- c. Franklin High School Wrestling Team to compete at the NJSIAA Group State Tournament for Wrestling in Atlantic City, New Jersey, March 8-10, 2013 as detailed in Exhibit C-3.c attached hereto and made a part of the minutes. Funded by LEA.

- d. Franklin High School JROTC Cadets to attend the Cadet Leadership Challenge (Summer Camp) at the New York Military Academy, Cornwall-on-Hudson, New York, June 22-27, 2013 as detailed in Exhibit C-3.d attached hereto and made a part of the minutes. Funded by LEA.
- e. Franklin High School Future Business Leaders of America (FBLA) to compete in the annual FBLA Spring Leadership Conference to be held at the Hilton East Brunswick Hotel & Executive Meeting Center, East Brunswick, New Jersey, March 13-15, 2013 as detailed in Exhibit C-3.e attached hereto and made a part of the minutes. Funded by LEA and students.
- f. Franklin Middle School 8th Grade Social Studies Class to National Great Blacks in Wax Museum, Baltimore, Maryland and the Baltimore Aquarium, Baltimore, Maryland, May 29, 2013 as detailed in Exhibit C-3.f attached hereto and made part of the minutes. Funded by students and fundraising.

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

C-4 NCLB Carryover Funds

Moved:

Seconded:

Approve the submission of the amendment to the NCLB FY13 to include the following NCLB FY12 Carryover Funds as follows:

Title I	\$ 424,646
Title IIA	\$ 93,933
Title III	\$ 11,377
Total	\$ 529,956

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

C-5 Textbook Approval

Moved:

Seconded:

Approve use of the following textbook for the CEP (Concurrent Enrollment Program) Accounting course at Franklin High School to commence with the 2013-2014 school year:

Corporate Financial Accounting

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

C-6 FHS and FMS Athletic Schedules

Moved:

Seconded:

Approve Franklin High School and Franklin Middle School spring interscholastic athletic schedules for 2013 as detailed in Exhibit C-6 attached hereto and made a part of the minutes.

(Please note: Schedules are subject to change.)

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

Personnel

P-1 Workers' Compensation Settlements

Moved:

Seconded:

As recommended by the Superintendent of Schools, approve authorization to settle Workers' Compensation claims in the case of the following employees:

- a. Employee No. 8796 for an amount not to exceed \$7,500.00 under Section 20
- b. Employee No. 7236 for an amount not to exceed \$23,442.00

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

P-2 Abolish Position

Moved:

Seconded:

As recommended by the Superintendent of Schools, abolish the following position:

- Supervisor of English Language Learners/Bilingual and Academic Support (K-8)

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

P-3 Personnel Report No. 15, dated February 21, 2013

Moved:

Seconded:

As recommended by the Superintendent of Schools, approve Personnel Report No. 15, as detailed in Exhibit P-3 attached hereto and made a part of the minutes.

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

Comments From The Public *(5 minutes per speaker—any topic)*

Note: Any matters which arise after this agenda is posted which are so urgent that their omission would seriously affect the operation of the district will be considered at this point in the agenda.

Alternate Location

Confidential Session *(if deemed necessary)*

Moved:

Seconded:

Motion to adjourn to confidential session for the purpose of discussing confidential matters. Minutes of the confidential session meeting will be made public when the reason for confidentiality no longer exists.

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

Returned to open session at _____ PM.

Adjournment 10:00 P.M. *(In accordance with Bylaw No. 9322)*

Moved:

Seconded:

Action to adjourn.

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley